



Omaha Housing Authority

1823 Harney Street ~ Omaha, NE 68102- ~ 402.444.4200 ~ www.ohauthority.org

PORTABILITY PROCEDURES - PORT OUT FORM

Name of Housing Authority: _____

Name of Contact Person (Port Specialist): _____

Email of Contact Person (Port Specialist) _____

Address of Housing Authority: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

When do you have to be out your unit: _____

Print your name: _____

Phone: _____

Signature: _____ Date _____

NOTE:

You MUST give your landlord a 30 day notice. Please have your landlord sign the notice acknowledging receipt. Return signed notice to our office. **THE 30 DAY NOTICE MUST BE ATTACHED TO THIS FORM.**

Two weeks before you port, call or email Rhonnie Andrews for an appointment. randrews@ohauthority.org. or Rhonda King (Manager) rking@ohauthority.org or portability@ohauthority.org

YOU MAY NOT PORT TO DOUGLAS COUNTY HOUSING AUTHORITY IF THE UNIT SELECTED ACCEPTS OMAHA HOUSING AUTHORITY.